

**Town of Newtown Legislative Council Regular Meeting  
Wednesday, March 6, 2013  
3 Primrose Street, Newtown, CT**

**PRESENT:** Jeff Capeci, Mary Ann Jacob, George Ferguson, Joe Girgasky, Bob Merola, Daniel Honan, Kathy Fetchick, Neil Chaudhary, Dan Wiedemann, Paul Lundquist **ABSENT:** Dan Amaral, Phil Carol

**ALSO PRESENT:** First Selectman Pat Llodra, Finance Director Robert Tait, John Kortze, Anne Alzapiedi, Elizabeth Rallo, Thomas Kelleher, 7 members of public, 3 members of press, Jan Andras (Clerk)

Chairman Capeci called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**VOTER PARTICIPATION:** None noted.

**APPROVAL OF MINUTES:** Upon motion by Ms. Jacob, the minutes of the February 20, 2013 regular meeting were unanimously approved as presented. (Ms. Jacob and Mr. Girgasky abstained as they were not present.)

**COMMUNICATIONS:** None noted.

**COMMITTEE REPORTS:** None noted.

**FIRST SELECTMAN'S REPORT:** Ms. Llodra introduced Ms. Anne Alzapiedi, Ms. Elizabeth Rallo and Mr. Thomas Kelleher of GE who will be "ambassadors" to our town, working with Newtown officials as temporary staff resources (see attached).

## **NEW BUSINESS**

### **First Selectman Salary**

Per Town Charter Sec. 3-10(c), the Council sets the salary for the First Selectman. Ms. Jacob moved to move discussion of the First Selectman salary to the Finance Committee of the Council. Motion seconded and unanimously carried.

### **Resolution – Special Appropriation – Hawley School Boiler Replacement**

Ms. Jacob moved to waive the reading of the full resolution. Motion seconded and unanimously carried. Ms. Jacob moved to adopt and to authorize and direct the Board of Selectmen to call a Special Town Meeting to consider and act upon the resolution entitled "Resolution Providing For A Special Appropriation In The Amount Of \$1,550,000 For Boiler Replacement, HVAC And Related Infrastructure Upgrades Phase I-Construction At Newtown Hawley School And Authorizing The Issuance Of \$1,550,000 Bonds Of The Town To Meet Said Special Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, in accordance with Chapter 6, Section 6-30 (a), (b) & (c) of the Town Charter. Motion seconded and carried: YES: Capeci, Jacob, Ferguson, Girgasky, Merola, Honan, Fetchick, Chaudhary, Wiedemann, Lundquist

**Transfer**

Ms. Jacob moved to transfer FROM Contingency \$174,000 TO Capital \$174,000.

Motion seconded.

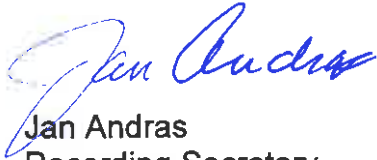
As part of a security initiative, cameras were installed at the Chalk Hill School in Monroe, at no cost to the Town. Hardware and software is needed in patrol vehicles to monitor this system. This expense is expected to be covered by grant funds but a transfer is being requested to get this completed quickly. Mr. Ferguson felt the Council needed more information from the Board of Ed.

MOTION CARRIED: 9 YES to 1 NO (Ferguson)

**VOTER COMMENT:** None noted

**ANNOUNCEMENTS:** Mr. Capeci advised that the Board of Finance will begin their budget deliberations now and Council members are invited to stay.

Having no further business, the meeting was adjourned at 7:30 p.m.



Jan Andras  
Recording Secretary

att: GE Capital  
Resolution

*These are draft minutes and as such are subject to correction by the Legislative Council at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.*

Newtown is pleased to have among its residents more than 150 persons employed by General Electric. The tragedy that struck us on December 14 was felt at a deep and personal level by many at GE, but none more so than our local GE residents.

General Electric employees responded immediately to the event through various charitable efforts, and Chairman and CEO Jeff Immelt announced GE's commitment to meaningful, long-term support for Newtown. As a part of that commitment and since the beginning of the year Martha Poulter, Newtown resident and GE executive, has been leading a special team working with Newtown officials and leaders in an effort to learn how the company may best help in the recovery.

I requested on behalf of Newtown that GE provide temporary staff resources and assistance in thinking through potential program ideas that would have meaningful future impact for Newtown. Specifically I asked GE for leadership, management and facilitation skills to help with after-crisis issues like volunteer and donation management; work-tracking; systems development; and roles and responsibilities definitions.

GE employees responded to the need with an outpouring of interest. We are pleased to learn that GE has selected the first three persons to be 'on loan' to Newtown. Our community is touched by the commitment and interest of so many and we are forever grateful to GE for their willingness to provide this critical service.

The team of three:

Newtown Recovery Program Leader – **Anne Alzapiedi**, Senior Human Resource Leader, GE Treasury. In this capacity, Anne will serve as a consultant to the town, providing leadership, vision and strategic direction on a variety of after-crisis initiatives, while overseeing the small group of GE employees dedicated to Newtown. To this role, Anne brings 15+ years of HR experience at GE, most recently with GE Treasury. Anne is a certified GE Six Sigma Black Belt. Prior to GE, Anne spent eight years in municipal management including four years as Town Administrator for the Town of Belchertown, MA.

Newtown Recovery Project Manager – **Elizabeth Rallo**, Quality Leader, GECA Elizabeth brings 20 years of GE experience to this role. She is expected to help with work stream tracking and project management, impact assessment and change identification, among other efforts. Elizabeth is a Certified Six Sigma Black Belt with extensive experience defining and executing Quality Strategy for the Structured Lending businesses at GECA, and partnering with business leaders on strategy.

Newtown Recovery Fund Project Manager – **Thomas Kelleher**, Finance Project Manager, GECA. A resident of Newtown, Tom brings more than 10 years of GE service in financial roles in Norwalk and Danbury to this position. He will be working on organizing the support funds and establishing allocation processes. Ultimately, he will be helping citizens and organizations in need access funds. Tom has a Masters degree in Finance.

Please join in welcoming our GE "ambassadors" to the community of Newtown.

GE Capital

# Anne Alzapiedi Profile

Senior Human Resource Leader, GE Treasury

## Snapshot:

- 15+ years Human Resource experience with General Electric
- 8 years municipal management experience
- Certified GE Six Sigma Black Belt
- Masters Degree in Public Administration, UCONN
- Former volunteer EMT for 10+ years
- Resident of New Milford, CT

## Municipal Experience

### **Town Administrator, *Town of Belchertown, MA (1993 – 1997)***

- Managed a municipality of 13,000 residents and coordinated the day-to-day operations of 15 town departments with 100 employees and an operating budget of \$20 million. Accomplishments included policy & strategy recommendations in the areas of human resources, financial management, labor relations and services distribution; coordinated public and government relations.

### **City Administrator, *City of New Castle, DE (1991 – 1993)***

- Led the administration of a municipality with 5,000 residents and 50 City employees with an operating budget of \$2 million. Accomplishments included introducing effective management techniques & policies to reduce labor costs, decreasing City liability insurance costs and producing a comprehensive long-term financial strategic plan.

### **Assistant to the Town Manager, *Town of Mansfield, MA (1990 – 1991)***

- Served as the Assistant to the Town Manager, for a town with a population of 23,000. Accomplishments included negotiation and administration of Town personnel policies and 8 collective bargaining agreements, aid in the preparation of a \$26 million budget and administration of grant programs.

### **Assistant to the First Selectman, *Town of Trumbull, CT (1989)***

- Acted as Aide to the First Selectman for a town with a population of 27,000. Accomplishments included managing labor relations, union negotiations, and personnel matters. Acted as liaison with press and constituency in a public relations capacity.

## Education:

- **Master of Public Administration, *University of Connecticut, Storrs, CT (1988)***
- **Bachelor of Science in Business Administration, *Skidmore College Saratoga Springs, NY (1986)***



imagination at work

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$1,550,000 FOR BOILER REPLACEMENT, HVAC AND RELATED INFRASTRUCTURE UPGRADES PHASE I – CONSTRUCTION AT NEWTOWN HAWLEY SCHOOL AND AUTHORIZING THE ISSUANCE OF \$1,550,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$1,550,000 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the “Town”) for boiler replacement, HVAC and related infrastructure upgrades phase I-construction at Newtown Hawley School, including, but not limited to, removal of existing steam boilers, installation of new hot water boilers and associated work, conversion from steam to hot water, modifications to boiler room to facilitate drainage and expansion of fresh air intake capacity, abatement of hazardous materials, replacement of various ceilings, installation of drywall ceiling and wall soffits, and site work related to installation of new gas service, and for administrative, financing, legal and costs of issuance related thereto (collectively, the “Project”), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$1,550,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the “Connecticut General Statutes”). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town’s share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days

in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.